

Dear Customer,

Milton Keynes Post Office Unit N1 802 Midsummer Boulevard, Milton Keynes, MK9 3QA

As you may be aware, following an arson incident, Milton Keynes Post Office is currently being operated from Milton Keynes council premises, 1 Saxon Gate East, Milton Keynes, MK9 3EJ on an interim basis.

Regrettably, due to essential maintenance works Post Office will not be able to use this premises, and the interim service will need to close on Friday 31 October 2025 at 18:00. However, an alternative has been arranged and will be operated from Unit 33-33a, Midsummer Place, Milton Keynes, Buckinghamshire MK9 3GB, which was formally Clarendon Fine Art Gallery (opposite Five Guys near the 'Frog Clock'), and it will open at 13:00 on Tuesday 4 November 2025. During the transfer to the new interim service location, customers requiring Post Office facilities may use any convenient Post Office service. Details of three alternative Post Office branches are provided below for your convenience:

- Harrier Court Post Office, 2 Harrier Court, Eaglestone, Milton Keynes, MK6 5BZ
- Coffee Hall Post Office, Garroways, Coffehall, Milton Keynes, MK6 5EG
- Shenley Church End, 4 Benbow Court, Shenley Church End, Milton Keynes, MK5 6JG

Furthermore, we are delighted to let you know that full Post Office services will be restored to its original location at Unit N1, 802 Midsummer Boulevard, Milton Keynes, MK9 3QA on Wednesday 26 November 2025 at 13:00 and therefore the new interim service will close on Tuesday 25 November at 17:30. The service will be operated by our retail partner UOE, and initially, there will be no retail at the branch with only Post Office services being available. UOE are making plans to offer their full stationery retail early next year, however they understand the importance of returning sustainable Post Office services to the community as soon as possible. Full details of the new service are provided at the end of this letter.

I know that the local community will join me in welcoming this good news and hope that you and our customers will continue to use this service.

We're carrying out this notification in line with our Principles of Community Engagement. An extract relating to Consultation is available at the end of this letter.

Yours faithfully

Anthony Bayley

Anthony Bayley Area Change Manager Post Office Limited

comments@postoffice.co.uk postofficeviews.co.uk FREEPOST Your Comments

New Interim Service Details

Milton Keynes Post Office	<u>Services available</u>
Unit 33 and 33a (Formerly Clarendon Fine Art Gallery) Midsummer Place Milton Keynes Buckinghamshire MK9 3GB	The same services will be available, with the exception of EVRi, due to provider operational requirements.
Opening times	Access
Mon - Sat 09:00 – 17:30 Sun Closed	Access is level at the entrance to the premises. Pay and Display parking is available in Midsummer Place Shopping Centre with dedicated disabled parking bays.

Milton Keynes Branch Re-opening Service Details

There are times our branches may need to make changes to its opening hours. The latest available branch information, including additional alternatives Post Office services in the area, can be found on our website www.postoffice.co.uk/branch-finder

For additional information about product availability call 03457 223344. For details of maximum value of transactions, please speak to the branch postmaster.

We sell Royal Mail and Parcelforce Worldwide services.

Postage services from other companies are also available in selected branches.

Milton Keynes Post Office		Services available
Unit N1 802 Midsum Milton Keyne Buckingham MK9 3QA		The same services will be available.
Opening times		Access
Mon - Fri Sun	09:00 – 17:30 Closed	Access is level at the entrance to the premises with a wide automatic door. Pay and Display parking is available nearby with dedicated disabled parking bays.

The latest available branch information, including possible alternatives Post Office branches in the area, can be found on our website www.postoffice.co.uk/branch-finder

For additional information about product availability call 03457 223344. For details of maximum value of transactions, please speak to the branch postmaster.

We sell Royal Mail and Parcelforce Worldwide services.

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Services Available			
<u>Cash Withdrawals</u>	✓		
<u>Cash Deposits</u>	✓		
<u>Cheque Deposits</u>	✓		
<u>Mails</u>			
<u>Drop & Go</u>	✓		
Parcelforce Express Services	✓		
<u>DPD - Buy in branch</u>	✓		
<u>DPD - Drop off and collections</u>	✓		
<u>Evri - Buy in branch</u>	✓		
Evri - Drop off and collections	✓		
Post & Go	✓		
Pay Bills & Top Up			
Pay Bills and Top up	✓		
Passport Applications			
Paper Check & Send - New & Renewals	✓		
Digital Check & Send - New & Renewals	✓		
SIA Licence Application	✓		
Identity Services			
Document Certification Service	✓		
Driving			
<u>Vehicle Tax</u>	✓		
DVLA Photocard Renewal	✓		
<u>Travel</u>			
<u>Foreign Currency</u>	✓		
<u>Travel Insurance</u>	✓		
<u>Travel Money Card</u>	✓		
Your Finances			
<u>Western Union</u>	✓		
Savings application forms	✓		
Savings Account ID Verification (free)	✓		
<u>ATM - 24hr</u>	✓		

To get this information in a different format, for example, in larger print, audio or braille call 03452 66 01 15 or Textphone 03457 22 33 55.

Principles of Community Engagement on changes to the Post Office network (extract)

A full version of this document is available on our Consultation Hub - postofficeviews.co.uk

We are committed to engaging and supporting our customers and their representatives as we make changes to the Post Office network. The following Principles will be adopted when communicating about changes to your local Post Office branch.

We will **Consult** - where we are seeking feedback on proposals prior to a decision being made on the:

- Permanent closure of a Post Office branch⁵
- Permanent relocation of a Post Office branch (including the franchising of a Directly Managed branch to a new site)

We will carry out a six-week⁶ local public consultation, informing customers, locally elected representatives, Consumer Advocacy Bodies, and selected charities of the proposal. This information will also be made available online and for a Directly Managed branch a press release will be issued to local media. We will ask locally elected representatives to share information with other key community outlets (such as notice boards, local charities, magazines, GP surgeries etc.).

The consultation will ask specific questions on areas where we would like feedback on access to Post Office services and will confirm when the change will happen if the decision is made to proceed. We will provide clear information on any changes to services as well as access to and into the new branch.

We welcome all feedback with the following factors being taken into account in making our decision, which we expect to make within four weeks of the close of consultation:

- Customer access to, into and inside the new or alternative branch/branches with particular regard to vulnerable consumers
- Any local community issues which could be affected by or affect the proposal

At the end of the consultation process we will write to locally elected representatives, Consumer Advocacy Bodies, and respondents to the consultation (where practical) to confirm our decision and provide a summary of key issues raised with a clear response to each. This information will be made available online and in branch (where possible).

These Principles have been agreed with Citizens Advice, Consumer Scotland and the General Consumer Council for Northern Ireland, the independent statutory consumer advocacy bodies.

What to do if you feel these Principles haven't been followed:

Please get in touch so we can investigate your complaint. We'll explain in our reply whether we believe we have followed our Principles of Community Engagement and will provide you with the contact details for the relevant consumer advocacy body (Citizens Advice, Consumer Scotland, or the Consumer Council for Northern Ireland) if you're not satisfied with our response. The consumer advocacy body will independently assess whether we have followed the Principles of Community Engagement process (rather than the decision itself) and recommend any actions with respect to the complaint.

Postofficeviews.co.uk Call: 03452 66 01 15

Comments@postoffice.co.uk Textphone: 03457 22 33 55

FREEPOST Your Comments

⁵ There may be a small number of cases where due to circumstances outside our control we have no option other than to permanently close a branch in a particular location. In these cases, the consultation will seek feedback on alternative Post Office service provision in the area.

⁶ If the consultation includes more than four weeks in July in Scotland and Northern Ireland or more than four weeks in August in England and Wales, we will extend the period by one calendar week. We will not start any local public consultation during the two-week period which includes the Christmas and New Year bank holidays.