



Dear Customer

**Longfleet Post Office®
86 Dolphin Centre, Poole, BH15 1SZ**

Branch Temporary Closure

We are writing to advise you that, for operational reasons, the above branch closed temporarily on Tuesday 19 June 2018. Please accept my apologies for the late notification on this occasion.

We are working to restore Post Office services at Longfleet and I would like to apologise for any inconvenience this temporary closure may cause locally. In the interim, we hope that our customers will continue to use the Post Office and full details of alternative services in the area are shown at the end of this letter.

We're carrying out this notification in line with our Principles of Community Engagement. You can find more information about these Principles at the end of this letter.

We would like to thank you for your patience at this time and will ensure that you are kept advised of developments in due course.

Yours faithfully

Marie Tighe

**Marie Tighe
Area Network Change Manager**

How to contact us:

comments@postoffice.co.uk
postofficeviews.co.uk
FREEPOST Your Comments

Post Office Limited is committed to protecting your privacy. Information about how we do this can be found on our website at [postoffice.co.uk/privacy](https://www.postoffice.co.uk/privacy)

The Principles of Community Engagement have been agreed with Citizens Advice, Citizens Advice Scotland and the General Consumer Council for Northern Ireland; the independent statutory consumer watchdogs.

A full copy of these Principles are available on postofficeviews.co.uk

What to do if you feel these Principles haven't been followed:

Please get in touch so we can investigate your complaint. We'll explain in our reply whether we believe we have followed our principles of community engagement and will provide you with the contact details for the relevant Consumer watchdog (Citizens Advice, Citizens Advice Scotland or the Consumer Council for Northern Ireland) if you're not satisfied with our response.

Alternative branches:

Poole Post Office

WHSmith
Towngate Shopping Centre
1-4 Falkland Square
Poole
BH15 1ER

Services

The same range of services will continue to be available however excluding National Lottery.

Access and facilities

This branch has a wide automatic doors and level access at the entrance.

Opening times

| | |
|-----------|-------------|
| Monday | 09:00-17:30 |
| Tuesday | 09:00-17:30 |
| Wednesday | 09:00-17:30 |
| Thursday | 09:00-17:30 |
| Friday | 09:00-17:30 |
| Saturday | 09:00-17:30 |
| Sunday | 10:30-14:30 |

Transport/parking

Pay and Display carpark with designated disabled bays within Towngate shopping centre.

Route

This Post Office service is located approximately 0.1 mile away from Longfleet branch, along varied terrain.

Oakdale Post Office

228 Wimborne Road
Poole
BH15 3DL

Services

The same range of services will continue to be available with the addition of a Cash Machine, however excluding Passport Check & Send.

Access and facilities

This branch has a wide door and level access with hand rail at the entrance.

Opening times

| | |
|-----------|-------------|
| Monday | 07:00-19:00 |
| Tuesday | 07:00-19:00 |
| Wednesday | 07:00-19:00 |
| Thursday | 07:00-19:00 |
| Friday | 07:00-19:00 |
| Saturday | 07:00-19:00 |
| Sunday | 09:00-13:00 |

Transport/parking

Parking is available outside and on Darbys Lane.
There are local buses serving the surrounding area.

Route

This Post Office service is located approximately 1.1 mile away from Longfleet branch, along varied terrain.

To get this information in a different format, for example, in larger print, audio or braille call 03452 66 01 15 or Textphone 03457 22 33 55.