



Dear Sir/Madam

Linton Post Office®
54 Main Street, Linton, DE12 6PZ

Branch & Service Temporary Closure

I am writing to inform you that, regrettably, following a recent incident the above branch closed temporarily on Monday 04 June 2018. Please accept my apologies for the late notification on this occasion.

During the closure period the following mobile services operated by Linton Post Office will also be closed: Walton on Trent, Blackfordby, Sheepy Magna, Bitteswell, Abbots Bromley, Denstone, Whitacre Heath, Whittington, Fillongley, Hammerwich, Mapleton, Hulland Ward, Turnditch, Acton Trussell and Branston.

The provision of a Post Office service to our customers in the local community is important to us and I can assure you that we are working to resume Post Office services in this area. I am sorry for any inconvenience this temporary closure may cause to our customers in this area.

If you have any questions you would like to raise about this matter, please write to me via the National Consultation Team at the address shown below. Please note that your comments will not be kept confidential unless you expressly ask us to do so by clearly marking them "In Confidence".

Any future changes to service provision would be handled in line with our Code of Practice which sets out how we communicate and explain changes to the Post Office network. You can find more information about the Code at the end of this letter.

I would like to apologise for the inconvenience the temporary closure may cause. We hope that our customers will continue to use the Post Office and full details of alternative Post Office services in the area are shown at the end of this letter.

I will write to you again once I have any news about our plans for future service provision.

Yours faithfully

Mathew Wilkes

Mathew Wilkes
Area Network Change Manager

How to contact us:

comments@postoffice.co.uk
FREEPOST Your Comments
www.postofficeviews.co.uk

Post Office Limited is committed to protecting your privacy, information about how we do this can be found on our website at www.postoffice.co.uk/privacy

This communication process has been agreed with the independent statutory consumer watchdog, which in Great Britain is Citizens Advice and Citizens Advice Scotland, and in Northern Ireland, the Consumer Council, and is being carried out in line with our Code of Practice for changes to the Post Office network, which we have agreed with them. If you'd like copies of the Code they are available on our website at: www.postofficeviews.co.uk. If you think that the process has not been properly followed and wish to make a complaint, then please write to us or email us via the contact details included in our posters and letters and let us know why. We'll examine your complaint and respond to you as soon as we can. We will provide you with the relevant contact points for the consumer watchdog, so if you are still not satisfied when you have received our response, you can ask them for their assistance.

Alternative branches:

Castle Gresley Post Office

44 Linton Road
Castle Gresley
Swadlincote
DE11 9HS

Opening times

Monday	09:00 – 17:30
Tuesday	09:00 – 17:30
Wednesday	09:00 – 17:30
Thursday	09:00 – 17:30
Friday	09:00 – 17:30
Saturday	09:00 – 12:30
Sunday	Closed

Rosliston Post Office

Main Street
Rosliston
Swadlincote
DE12 8JW

Opening times

Monday	09:00 – 13:00 14:00 – 17:30
Tuesday	09:00 – 13:00 14:00 – 17:30
Wednesday	09:00 – 13:00 14:00 – 17:30
Thursday	09:00 – 13:00 14:00 – 17:30
Friday	09:00 – 13:00 14:00 – 17:30
Saturday	09:00 – 12:30
Sunday	Closed

To get this information in a different format, for example, in larger print, audio or braille please contact the Customer Helpline on 03452 66 01 15 or Textphone 03457 22 33 55.