

Dear Customer

## Christchurch Post Office® Unit 3b, Saxon Square, Christchurch, BH23 1QA

### **Branch Temporary Closure**

We are writing to advise you that, for operational reasons, the above branch closed temporarily on Tuesday 19 June 2018. Please accept my apologies for the late notification on this occasion.

We are working to restore Post Office services at Christchurch and I would like to apologise for any inconvenience this temporary closure may cause locally. In the interim, we hope that our customers will continue to use the Post Office and full details of alternative services in the area are shown at the end of this letter.

We're carrying out this notification in line with our Principles of Community Engagement. You can find more information about these Principles at the end of this letter.

We would like to thank you for your patience at this time and will ensure that you are kept advised of developments in due course.

Yours faithfully

Marie Tighe

Marie Tighe Area Network Change Manager

How to contact us:

comments@postoffice.co.uk postofficeviews.co.uk FREEPOST Your Comments

Post Office Limited is committed to protecting your privacy. Information about how we do this can be found on our website at <u>postoffice.co.uk/privacy</u>

PostOffice.co.uk

The Principles of Community Engagement have been agreed with Citizens Advice, Citizens Advice Scotland and the General Consumer Council for Northern Ireland; the independent statutory consumer watchdogs.

A full copy of these Principles are available on postofficeviews.co.uk

What to do if you feel these Principles haven't been followed:

Please get in touch so we can investigate your complaint. We'll explain in our reply whether we believe we have followed our principles of community engagement and will provide you with the contact details for the relevant Consumer watchdog (Citizens Advice, Citizens Advice Scotland or the Consumer Council for Northern Ireland) if you're not satisfied with our response.

# Alternative branches:

Stourvale Post Office One Stop Store 125 Barrack Road Christchurch BH23 2AW	Services The same range of services will continue to be available with the addition of National Lottery, however excluding Car tax, comprehensive range of Travel Money, Passport Check & Send and On Demand Travel Insurance.
	Access and facilities This branch has a wide door and level access at the entrance.
Opening timesMonday06:00-23:00Tuesday06:00-23:00Wednesday06:00-23:00Thursday06:00-23:00Friday06:00-23:00Saturday06:00-23:00	<b>Transport/parking</b> Restricted roadside parking is available nearby. There is a frequent bus service available between Christchurch branch and this Post Office service. The nearest bus stop is approximately 20 metres away. <b>Route</b>
Sunday 06:00-23:00	This Post Office service is located approximately 0.8 miles away from Christchurch branch, along varied terrain.
Purewell Cross Post Office McColls Retail Group 33 Somerford Road Christchurch BH23 3PL	<b>Services</b> The same range of services will continue to be available with the addition of National Lottery, however excluding Passport Check & Send.
	Access and facilities This branch has a wide door and access is via a step or a ramp with handrails.
Opening timesMonday06:30-21:00Tuesday06:30-21:00Wednesday06:30-21:00Thursday06:30-21:00Friday06:30-21:00	<b>Transport/parking</b> Restricted roadside parking is available outside. There is a frequent bus service available between Christchurch branch and this Post Office service. The nearest bus stop is approximately 110 metres away.
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#### Route

06:30-21:00

07:30-20:00

Saturday

Sunday

This Post Office service is located approximately 1 mile away from Christchurch branch, along varied terrain.

# To get this information in a different format, for example, in larger print, audio or braille call 03452 66 01 15 or Textphone 03457 22 33 55.