



Dear Customer,

Branch Unplanned Closure

Burscough Bridge Post Office

Affecting: Rufford, Bescar Lane, Banks, Haskayne, Orrell, Longshaw, Moss Side, Hollinfare, Belmont, Salesbury and Trawden Outreach Services

We are writing to inform you that, regrettably, due to operational reasons, Burscough Bridge Post Office will be closing on Wednesday 22 July 2026 at 17:30. As a result of the closure, the services at Rufford, Bescar Lane, Banks, Haskayne, Orrell, Longshaw, Moss Side, Hollinfare, Belmont, Salesbury and Trawden operated by the Postmaster from Burscough Bridge will also close week commencing Monday 20 July 2026.

The provision of a Post Office service to our customers in the local community is important to us, and we will continue to work hard to restore services in the area as soon as possible. We would welcome any applications from potential retail partners interested in running a branch locally on our behalf. The vacancy will be advertised on our website www.runapostoffice.co.uk and applications will be carefully considered. If you are aware of any interested parties, please do share the link with them.

If you have any questions you would like to raise about this matter, please write to me via the National Consultation Team at the address shown at the end of the letter. Please note that your comments will not be kept confidential unless you expressly ask us to do so by clearly marking them "In Confidence".

Any future changes to service provision would be handled in line with our Principles of Community Engagement. An extract relating to Notification is available at the end of this letter.

We will display posters in the branch to inform customers.

If you are a local representative, it would be helpful if you could share this information through your social media channels and with any local groups or organisations that you know within the community, for example on noticeboards, local charities and in GP surgeries, to help our customers and your constituents understand what is happening to the Post Office in the local community. If you would like a supply of posters, please let us know.

We apologise for the inconvenience the closure may cause. We hope that our customers will continue to use Post Office services and details of possible alternative Post Office branches in the area are shown at the end of this letter. The latest available branch information can be found on our website, www.postoffice.co.uk/branch-finder

If you are a local representative, we will write to you again if we have any news about plans for future service provision in the local area.

Yours faithfully,

Victoria Allsop

Victoria Allsop
Retail Change Lead

How to contact us:
comments@postoffice.co.uk
postofficeviews.co.uk
FREEPOST Your Comments

Alternative branches for Burscough Bridge Post Office

There are times our branches may need to make changes to their opening hours. The latest available branch information, including any additional possible alternative Post Office branches in the area, can be found on our website www.postoffice.co.uk/branch-finder

For additional information about product availability call 03457 223344.
For details of maximum value of transactions, please speak to the branch postmaster.

We sell Royal Mail and Parcelforce Worldwide services.
Postage services from other companies are also available in selected branches.

Burscough Town Post Office		Services available
16 Square Lane Ormskirk L40 7RQ		Offers similar services, however excluding Dollar Travel Money, Passport Check & Send, Vehicle Tax and On Demand Travel Insurance.
Opening times		Access
Mon - Fri	09:00 - 17:30	There is a step at the entrance to the premises.
Sat	09:00 - 13:00	
Sun	Closed	
Getting there		
Approximately 0.9 miles from Burscough Bridge Post Office, along varied terrain. Roadside parking is available nearby. Public transport is available to and from the surrounding area.		

Newburgh Post Office		Services available
Course Lane Newburgh Wigan WN8 7LA		Offers similar services, however excluding Euro/Dollar Travel Money, Passport Check & Send, Vehicle Tax and On Demand Travel Insurance.
Opening times		Access
Mon, Tue, Thurs & Fri	09:00 - 17:30	There are steps with handrails at the entrance to the premises.
Wed	09:00 - 13:00	
Sat	09:00 - 12:30	
Sun	Closed	
Getting there		
Approximately 2.9 miles from Burscough Bridge Outreach Service, along varied terrain. Roadside parking is available nearby. There is a regular bus service available between Burscough Bridge Post Office and this Post Office service. The nearest bus stop is approximately 53 metres away.		

To get this information in a different format, for example, in larger print, audio or braille call
03452 66 01 15 or Textphone 03457 22 33 55.

Alternative branches for Rufford Outreach Service

Mawdesley Post Office		Services available
Spar 55-57 New Street Mawdesley Ormskirk L40 2QN		Offers similar services, with the addition of Euro Travel Money, however excluding Vehicle Tax and On Demand Travel Insurance.
Opening times		Access
Mon - Sat	06:30 - 22:00	Access is level at the entrance to the premises.
Sun	08:00 - 20:00	
Getting there		
Approximately 2.3 miles from Rufford Outreach Service, along varied terrain. There is parking available outside of the branch. There is a regular bus service available between Rufford Outreach Service and this Post Office service. The nearest bus stop is across the road from the branch.		

Tarleton Post Office		Services available
Spar 12-14 Marks Square Tarleton Preston PR4 6TU		Offers similar services, with the addition of a comprehensive range of Travel Money.
Opening times		Access
Mon - Fri	08:00 - 17:30	Access is level at the entrance to the premises.
Sat	08:00 - 13:00	
Sun	Closed	
Getting there		
Approximately 3.5 miles from Rufford Outreach Service, along varied terrain. There is parking available outside of the branch. Public transport is available to and from the surrounding area.		

Alternative branches for Bescar Lane Outreach Service

Town Lane Post Office	Services available
Spar 51 Ovington Drive Southport PR8 6JW	Offers similar services with the addition of Euro Travel Money, however excluding Vehicle Tax.

Opening times	Access				
<table><tr><td>Mon - Sat</td><td>08:00 - 21:00</td></tr><tr><td>Sun</td><td>10:00 - 16:00</td></tr></table>	Mon - Sat	08:00 - 21:00	Sun	10:00 - 16:00	Access is level at the entrance to the premises.
Mon - Sat	08:00 - 21:00				
Sun	10:00 - 16:00				

Getting there

Approximately 3.6 miles from Bescar Lane Outreach Service, along varied terrain. There is time restricted parking available outside of the branch. Public transport is available to and from the surrounding area.

Bispham Road Post Office	Services available
126 Bispham Road Southport PR9 7BJ	Offers similar services, with the addition of a comprehensive range of Travel Money and Passport Check & Send.

Opening times	Access						
<table><tr><td>Mon - Fri</td><td>09:00 - 17:30</td></tr><tr><td>Sat</td><td>09:00 - 13:00</td></tr><tr><td>Sun</td><td>Closed</td></tr></table>	Mon - Fri	09:00 - 17:30	Sat	09:00 - 13:00	Sun	Closed	Access is level at the entrance to the premises.
Mon - Fri	09:00 - 17:30						
Sat	09:00 - 13:00						
Sun	Closed						

Getting there

Approximately 4.1 miles from Bescar Outreach Service, along varied terrain. There is customer parking available outside of the branch. Public transport is available to and from the surrounding area.

Alternative branches for Banks Outreach Service

Preston New Road Post Office		Services available
167 Preston New Road Southport PR9 8PR		Offers similar services, however excluding On Demand Travel Insurance.
Opening times		Access
Mon - Fri	09:00 - 17:30	Access is via a ramp or steps with handrails.
Sat	09:00 - 12:30	
Sun	Closed	
Getting there		

Approximately 1.7 miles from Banks Outreach Service, along varied terrain. There is customer parking available outside of the branch. There is a regular bus service available between Banks Outreach Service and this Post Office service. The nearest bus stop is approximately 150 metres away.

Hesketh Drive Post Office		Services available
30 Hesketh Drive Southport PR9 7JG		Offers similar services, with the addition of Passport Check & Send.
Opening times		Access
Mon - Fri	09:00 - 17:30	There are steps with a handrail at the entrance to the premises.
Sat	09:00 - 13:00	
Sun	Closed	
Getting there		

Approximately 3.1 miles from Banks Outreach Service, along varied terrain. There is roadside parking available nearby. Public transport is available to and from the surrounding area.

Alternative branches for Haskayne Outreach Service

Long Lane Post Office		Services available
119 Holborn Hill Ormskirk L39 4SX		Offers similar services, with the addition of comprehensive range of Travel Money.
Opening times		Access
Mon - Fri	09:00 - 17:45	Access is via a ramp or steps with handrails.
Sat	08:00 - 12:45	
Sun	08:30 - 11:45	
Getting there		

Approximately 3.5 miles from Haskayne Outreach Service, along varied terrain. There is customer parking available outside of the branch. Public transport is available to and from the surrounding area.

Maghull Post Office		Services available
4 Central Square Maghull Liverpool L31 0AE		Offers similar services, with the addition of a comprehensive range of Travel Money and Passport Check & Send.
Opening times		Access
Mon - Fri	09:00 - 17:30	Access is level at the entrance to the premises.
Sat	09:00 - 17:00	
Sun	Closed	
Getting there		

Approximately 3.7 miles from Haskayne Outreach Service, along varied terrain. Pay by phone customer parking is available outside of the branch with dedicated disabled parking bays. Public transport is available to and from the surrounding area.

Alternative branches for Orrell Outreach Service

Upholland Post Office	Services available
Church of St Thomas the Martyr 7 Church Street Upholland Skelmersdale WN8 0ND	Offers similar services however excluding Vehicle Tax, a comprehensive range of travel money except Euro travel money and On demand Travel Insurance.

Opening times	Access						
<table><tr><td>Mon - Fri</td><td>09:00 - 16:30</td></tr><tr><td>Sat</td><td>09:00 - 13:00</td></tr><tr><td>Sun</td><td>Closed</td></tr></table>	Mon - Fri	09:00 - 16:30	Sat	09:00 - 13:00	Sun	Closed	Access is level at the entrance to the premises via steps with handrails.
Mon - Fri	09:00 - 16:30						
Sat	09:00 - 13:00						
Sun	Closed						

Getting there
Approximately 0.9 miles from Orrell Outreach Service, along varied terrain. Roadside parking is available nearby. Public transport is available to and from the surrounding area.

Kitt Green Post Office	Services available
228 City Road Wigan WN5 0BG	Offers similar services however excluding a comprehensive range of travel money except Euro travel money and On demand Travel Insurance.

Opening times	Access						
<table><tr><td>Mon - Fri</td><td>08:00 - 17:30</td></tr><tr><td>Sat</td><td>08:00 - 18:30</td></tr><tr><td>Sun</td><td>Closed</td></tr></table>	Mon - Fri	08:00 - 17:30	Sat	08:00 - 18:30	Sun	Closed	There is a step at the entrance to the premises.
Mon - Fri	08:00 - 17:30						
Sat	08:00 - 18:30						
Sun	Closed						

Getting there
Approximately 2.1 miles from Orrell Outreach Service, along varied terrain. There is customer parking available outside of the branch. Public transport is available to and from the surrounding area.

Alternative branches for Longshaw Outreach Service

Upholland Post Office	Services available
Church of St Thomas the Martyr 7 Church Street Upholland Skelmersdale WN8 0ND	Offers similar services however excluding Vehicle Tax, a comprehensive range of travel money except Euro travel money and On demand Travel Insurance.

Opening times	Access						
<table><tr><td>Mon - Fri</td><td>09:00 - 16:30</td></tr><tr><td>Sat</td><td>09:00 - 13:00</td></tr><tr><td>Sun</td><td>Closed</td></tr></table>	Mon - Fri	09:00 - 16:30	Sat	09:00 - 13:00	Sun	Closed	Access is level at the entrance to the premises via steps with handrails.
Mon - Fri	09:00 - 16:30						
Sat	09:00 - 13:00						
Sun	Closed						

Getting there
Approximately 1.5 miles from Orrell Outreach Service, along varied terrain. Roadside parking is available nearby. Public transport is available to and from the surrounding area.

Billinge Post Office	Services available
Billinge Newsagents 196 Main Street Wigan WN5 7PE	Offers similar services however excluding Vehicle Tax, a comprehensive range of travel money except Euro travel money and On demand Travel Insurance.

Opening times	Access				
<table><tr><td>Mon - Sat</td><td>06:00 - 18:00</td></tr><tr><td>Sun</td><td>06:00 - 14:00</td></tr></table>	Mon - Sat	06:00 - 18:00	Sun	06:00 - 14:00	Access is level at the entrance to the premises.
Mon - Sat	06:00 - 18:00				
Sun	06:00 - 14:00				

Getting there
Approximately 1.9 miles from Orrell Outreach Service, along varied terrain. There is parking available outside of the branch. There is a regular bus service available between Longshaw Outreach Service and this Post Office service. The nearest bus stop is approximately 240 metres away.

Alternative branches for Moss Side Outreach Service

Leyland Lane Post Office	Services available
Spar 343 Leyland Lane Leyland PR25 1UP	Offers similar services however excluding Vehicle Tax and On Demand Travel Insurance.
Opening times	Access
Mon - Sun 09:00 - 17:00	There is a ramp at the entrance to the premises.
Getting there	
Approximately 0.8 miles from Moss Side Outreach Service, along varied terrain. There is time restricted parking available opposite the branch. There is a regular bus service available between Moss Side Outreach Service and this Post Office service. The nearest bus stop is outside of the branch.	

Earnshaw Bridge Post Office	Services available
Spar 11-15 Broadfield Drive Leyland PR25 1GJ	Offers similar services, with the addition of a comprehensive range of Travel Money.
Opening times	Access
Mon - Fri 09:00 - 17:30 Sat 09:00 - 13:00 Sun Closed	Access is level at the entrance to the premises.
Getting there	
Approximately 1.2 miles from Moss Side Outreach Service, along varied terrain. There is customer parking available nearby the branch. Public transport is available to and from the surrounding area.	

Alternative branches for Hollinfare Outreach Service

Cadishead Post Office	Services available
Premier 104-108 Liverpool Road Cadishead Manchester M44 5AN	Offers similar services, with the addition of Euro/Dollar Travel Money, however excluding Vehicle Tax and On Demand Travel Insurance.

Opening times	Access				
<table><tr><td>Mon - Sat</td><td>06:00 - 19:30</td></tr><tr><td>Sun</td><td>07:30 - 19:30</td></tr></table>	Mon - Sat	06:00 - 19:30	Sun	07:30 - 19:30	There is a ramp with a handrail at the entrance to the premises.
Mon - Sat	06:00 - 19:30				
Sun	07:30 - 19:30				

Getting there

Approximately 1.5 miles from Hollinfare Outreach Service, along varied terrain. There is roadside parking available nearby. There is a regular bus service available between Hollinfare branch and this Post Office service. The nearest bus stop is opposite the branch.

Irlam Post Office	Services available
570 Liverpool Road Irlam Manchester M44 6NZ	Offers similar services, with the addition of a comprehensive range of Travel Money and Passport Check & Send.

Opening times	Access						
<table><tr><td>Mon - Fri</td><td>08:45 - 17:15</td></tr><tr><td>Sat</td><td>09:00 - 13:00</td></tr><tr><td>Sun</td><td>Closed</td></tr></table>	Mon - Fri	08:45 - 17:15	Sat	09:00 - 13:00	Sun	Closed	There is a ramp with a handrail at the entrance to the premises.
Mon - Fri	08:45 - 17:15						
Sat	09:00 - 13:00						
Sun	Closed						

Getting there

Approximately 2.2 miles from Hollinfare Outreach Service, along varied terrain. There is customer parking available outside of the branch with a dedicated disabled parking bay. There is a regular bus service available between Hollinfare branch and this Post Office service. The nearest bus stop is approximately 100 metres away.

Alternative branches for Belmont Outreach Service

Higher Blackburn Post Office		Services available
637 Blackburn Road Bolton BL1 7AA		Offers similar services, with the addition of a comprehensive range of Travel Money and Passport Check & Send.
Opening times		Access
Mon - Fri	09:30 - 17:30	There is a ramp and steps with a handrail at the entrance to the premises.
Sat	09:00 - 12:30	
Sun	Closed	
Getting there		
Approximately 3.7 miles from Belmont Outreach Service, along varied terrain. There is roadside parking available nearby. There is a regular bus service available between Hollinfare Outreach Service and this Post Office service. The nearest bus stop is approximately 200 metres away.		

Bromley Cross Post Office		Services available
Co-op 196 Darwen Road Bromley Cross Bolton BL7 9QG		Offers similar services, with the addition of a comprehensive range of Travel Money and Passport Check & Send.
Opening times		Access
Mon - Sat	08:30 - 18:00	Access is level at the entrance to the premises.
Sun	Closed	
Getting there		
Approximately 4 miles from Belmont Outreach Service, along varied terrain. There is customer parking available outside of the branch with dedicated disabled parking bays. Public transport is available to and from the surrounding area.		

Alternative branches for Salesbury Outreach Service

Langho Post Office	Services available
Spar 1A Portland Road Langho Blackburn BB6 8EL	Offers similar services, however excluding a comprehensive range of travel money except dollar travel money, Vehicle Tax and On Demand Travel Insurance.

Opening times	Access		
<table><tr><td>Mon - Sun</td><td>08:00 - 22:00</td></tr></table>	Mon - Sun	08:00 - 22:00	There is a ramp and a step with a handrail at the entrance to the premises.
Mon - Sun	08:00 - 22:00		

Getting there

Approximately 1.8 miles from Salesbury Outreach Service, along varied terrain. There is customer parking available outside of the branch. Public transport is available to and from the surrounding area.

Roe Lee Post Office	Services available
467 Whalley New Road Blackburn BB1 9SP	Offers similar services, however excluding a comprehensive range of travel money except dollar travel money, Vehicle Tax and On Demand Travel Insurance.

Opening times	Access						
<table><tr><td>Mon - Fri</td><td>08:30 - 18:30</td></tr><tr><td>Sat</td><td>08:30 - 16:30</td></tr><tr><td>Sun</td><td>12:00 - 16:00</td></tr></table>	Mon - Fri	08:30 - 18:30	Sat	08:30 - 16:30	Sun	12:00 - 16:00	Access is level at the entrance to the premises.
Mon - Fri	08:30 - 18:30						
Sat	08:30 - 16:30						
Sun	12:00 - 16:00						

Getting there

Approximately 1.9 miles from Salesbury Outreach Service, along varied terrain. There is roadside parking available outside of the branch. Public transport is available to and from the surrounding area.

Alternative branches for Trawden Outreach Service

Skipton Road Post Office	Services available
Nisa Local 17 Skipton Road Colne BB8 0NQ	Offers similar services, with the addition of Passport Check & Send.

Opening times	Access						
<table><tr><td>Mon - Fri</td><td>09:00 - 17:30</td></tr><tr><td>Sat</td><td>09:00 - 12:30</td></tr><tr><td>Sun</td><td>Closed</td></tr></table>	Mon - Fri	09:00 - 17:30	Sat	09:00 - 12:30	Sun	Closed	There is a ramp at the entrance to the premises.
Mon - Fri	09:00 - 17:30						
Sat	09:00 - 12:30						
Sun	Closed						

Getting there

Approximately 1.9 miles from Trawden Outreach Service, along varied terrain. Roadside parking is available outside of the branch. There is a regular bus service available between Trawden Outreach Service and this Post Office service. The nearest bus stop is approximately 240 metres away.

Colne Post Office	Services available
Colne Local 47 Albert Road Colne BB8 0BP	Offers similar services, with the addition of Passport Check & Send.

Opening times	Access						
<table><tr><td>Mon - Fri</td><td>09:00 - 17:30</td></tr><tr><td>Sat</td><td>09:00 - 12:30</td></tr><tr><td>Sun</td><td>Closed</td></tr></table>	Mon - Fri	09:00 - 17:30	Sat	09:00 - 12:30	Sun	Closed	There is a ramp and steps with handrails at the entrance to the premises.
Mon - Fri	09:00 - 17:30						
Sat	09:00 - 12:30						
Sun	Closed						

Getting there

Approximately 2.3 miles from Trawden Outreach Service, along varied terrain. There is time restricted parking available nearby. There is a regular bus service available between Trawden Outreach Service and this Post Office service. The nearest bus stop is approximately 80 metres away.

Principles of Community Engagement on changes to the Post Office network (extract)

A full version of this document is available on our Consultation Hub - postofficeviews.co.uk

We are committed to engaging and supporting our customers and their representatives as we make changes to the Post Office network. The following Principles will be adopted when communicating about changes to your local Post Office branch.

We will **Notify** - where we are informing customers of changes around:

- Opening hours
- Unplanned closure¹/ planned service interruption
- Re-opening of a closed branch in the same site
- Opening a new branch unrelated to a previous closure
- Location used by a Mobile Post Office within a community
- Franchising of a Directly Managed branch in its existing site where there are no changes to access to the Post Office serving point

We will display a poster in branch (or nearby if appropriate) to notify customers of the above changes, aiming to provide four weeks' notice. Four weeks' notice may not be possible for an unplanned change, and in these instances, we will provide notice as soon as we are able to. For closures we will include details of the nearest alternative Post Offices and our customer helpline/textphone.

We notify locally elected representatives including but are not restricted to the Member of Parliament, Scottish Parliament, Welsh Parliament, or Northern Ireland Assembly, Local Authority Chief Executive, Ward Councillors, Parish or Community Council, selected charities, local Citizens Advice, Age UK, Northern Ireland's Disability Action and Northern Ireland's Rural Community Network. They are also encouraged to share all information additionally with local groups and organisations who they believe have an active interest in changes to their local Post Office.

These Principles have been agreed with Citizens Advice, Consumer Scotland and the General Consumer Council for Northern Ireland, the independent statutory consumer advocacy bodies.

What to do if you feel these Principles haven't been followed:

Please get in touch so we can investigate your complaint. We'll explain in our reply whether we believe we have followed our Principles of Community Engagement and will provide you with the contact details for the relevant consumer advocacy body (Citizens Advice, Consumer Scotland, or the Consumer Council for Northern Ireland) if you're not satisfied with our response. The consumer advocacy body will independently assess whether we have followed the Principles of Community Engagement process (rather than the decision itself) and recommend any actions with respect to the complaint.

Postofficeviews.co.uk

Comments@postoffice.co.uk

FREEPOST Your Comments

Call: 03452 66 01 15

Textphone: 03457 22 33 55

¹Where the closure is unplanned, the service provision in the area will be reviewed based on current usage, modelling and availability of any suitable replacement or alternative service model. A commercial decision will be made if to actively seek to replace the closed service and will not be subject to public consultation.